

# **CANR College Advisory Committee**

## **Meeting Minutes**

April 14, 2017

Attendees: Wayne Beyea (SPDC/EXT), Laura Bix (PKG), Dan Brainard, (HRT), Jon Burley (SPDC), Runsheng Yin (FOR), Wei Liao (BAE), Miriam Weber Nielsen (ANS), Dave Ortega (AFRE), Sharon Reasoner (FW), Kim Scribner (FW), D. Smitley (ENT), Wynne Wright (CSUS),

Dean's Office: Ronald Hendrick, Suzanne Lang.

**\*ACTION ITEMS ARE IN BOLD WITH AN ASTERISK.**

### **I. Call to order**

K. Scribner called to order the regular meeting at 3:35 pm.

### **II. Approval of March 2017 CAC Meeting Minutes**

a). MW Nielsen provided a motion to approve the minutes with amendments to spelling suggest by K. Scribner 2<sup>nd</sup> Wei Liao (BAE). Motion passes.

### **III. Old Business**

a). CANR website information regarding the CAC and CAC Meeting Minutes

S. Lang has sent information to Eileen Gianodis.

**\*S Lang to send the email to L. Bix to facilitate gathering of the information so that it can be added to the website**

b). Student Representation on the CAC

No UG representation this year or last year. Traditionally, K. Millenbah's office has provided (generally through Student Senate and the Council of Graduate Students (COGS)- to ask those individuals to appoint representatives to serve for the 2017-2018 School year.

**\*S Lang will facilitate this connection through the OASA office.**

c). Letter to the Dean RE Larry Nassar

Committee is advisory to the Dean. S. Lang indicated that the Dean would like a summary document from each of the units; he believes that understanding the range of responses would be valuable, particularly with regard to communications/dialog with other Deans, but that a synopsis of the range of responses would be useful.

S. Lang indicated that the majority of the investigation is being handled externally due to

External review of OI3 investigations/ Title IX external investigations

Suggested not to circulate the letter. K. Scribner suggested given the concerns expressed that the best thing to communicate to the faculty is the verbatim compilation of responses as opposed to the letter.

Is the letter being retracted; suggested that it be treated as an ongoing conversation. Retract and replace. Need to report back to faculty. Discussion as to how best to handle this. New letter? Memo Revised introduction to the document stating in writing. Requested the range of comments.

Memo describing the journey to the Dean--

Summary with coverletter without journey statement that could be (with approval) shared.

D. Smitley- Keep simple. Add a statement indicating the confusion that occurred

Each communicate with the faculty (BAE)

**\*K. Scribner- Will add memo to the previous letter expressing that we were not satisfied with the initial letter's reflection of the discussion to also include a summary of the actual correspondence that was forwarded by the various CAC representatives (BAE second) this document will be reviewed by CAC. Vote passes**

**\*CAC members will communicate back to their faculty regarding the status and standing of the letter.**

#### IV. New Business

a) College Committee Nominations for Vacant Seats (D. Smitley)

**\*S Lang will distribute the link to electronic voting to eligible parties**

College Curriculum Committee (nominated Chris Difonzo- ENT) Still need 2 or more nominees

Teaching and Academic Policy Need 3-4

College Graduate Committee have 2 nominees (Mojgan Nejad and Cathy Ernst (ANS)) more nominations needed

**\*All CAC members need to ask faculty about serving and forward potential candidates to D. Smitley.**

b) University Committee Nominations for Vacant Seats (D. Smitley)

University Council (Pat Sorano (FWL)) Need at least one more

University Committee on Academic Governance (Shawn Riley (FWL)) Need at least 2 more

University Committee on UG Education **\*W Wright will check with Robert Richard from CSUS** (need at least 1)

University Committee on Curriculum (Wei Liao (BAE)) Need at least one more

University Committee on Faculty Affairs (Need at least one non-tenured Candidate)

University Committee on Graduate Studies (Doug Landis (ENT)) need at least one more

University Academic Hearing Board Pool (Travis Brenden (FWL)) Need at least 3 more

University Committee on International Studies (Need at least 2 more).

**\*All CAC members need to ask faculty about serving and forward potential candidates to D. Smitley by Wednesday, April 20, 2017.**

c) Reports from College Committees

RPT Committee Report-Describes looking at candidates' credentials. Lack of uniformity regarding how service is handled. S. Lang provided context. Units across CANR handle service differently (all the way to assignment). Some don't provide it as a separate line, it is imbedded into being a TS faculty (it is an expectation). Other units have some portion of the assignment being devoted to service. To mandate that units view and interpret uniformly across the CANR will likely result in push back do to the different cultures. R. Hendrick suggested perhaps a coordinated discussion may be helpful in terms of consistent expectations. Fixed term faculty may have very different expectations regarding the service component of the mission. Some discussion would be helpful. General assessment, as is indicated in the letter, is not particularly helpful for the Dean's office. S. Lang indicated that ambiguity in expectations leads to confusion; everyone viewing the dossiers come with a slightly different expectations regarding the dossier. When evaluating international impact

when what the chair is using to evaluate what would be helpful is to look at what type of information/evaluation.

**\*Recommended that CAC representatives distribute the committee report to the faculty. It is important to get feedback from the faculty regarding the document. Want colleagues to be judged equitably and fairly. Making the job of the committee more straightforward is important work**

**\*Possible follow up item for next year's CAC.**

Report includes substantive work of the CAC.

**\*K. Scribner will make changes to reflect that Digital Measures is now referred to as Academic Profile. Will also incorporate items that were begun but that need to be followed through (upon reviewing the notes from the year).**

**\*CAC members should review the report this weekend and provide any feedback to K.Scribner regarding our final report.**

**\*S Lang will send the report with the Agenda for the faculty meeting.**

d) College Faculty Meeting Planning (Wednesday, April 19, 2017)

One page summaries will be provided from the functional areas within the administrative offices, Ag Bio and MSUE as well as the OIE. Agenda is being drafted by K. Scribner and S. Lang.

**\*CAC members are expected to send reminders to their faculty regarding the faculty meeting time/location and date.**

e) College policy on position management for new or replacement faculty hires.

Summer salary situations. You are obligated for three months for the grant. Question of grandfathering and existing grants was a question that was raised. R. Hendrick—with respect to things already approved and in the pipeline, the possibility exists for dialog. More generally, there are several things driving the decision. Operationally, there is risk associated with allowing people to commit themselves for entire years (particularly when this happens for multiple years). Part of the risk is that you are not to be doing anything else for that three-month period (which is not realistic in our culture). These types of behaviors are auditable. The existing policy is pretty generous with regard to not having to account for every single hour. 2.5 months is consistent with those administering in contracts and grants. Philosophically, people should get some break and we don't need to enable that on a recurring basis. This should not be regular practice. Universities are varied in their approach to how this

will work. S. Lang—in conversations with post-awards people—effort reporting is Spring into Summer and then Summer into Fall.

Agency willing to put up funds for a TS position (to provide context). College position regarding new money/replacement positions/new positions.

Commitment has to be made against budget lines to back things up in case the money doesn't fund. Hold positions sometimes to use recurring dollars to accumulate cash for startups. Need to have strategic planning in order to make strategic hires. Plan is not to replace in kind or in like but to have a purposeful plan to move things forward. In general, develop plan for the positions. If general fund position, position stays with department (generally speaking—though financial contingencies, etc. may have impact on that).

Clarification of details regarding recent memo on College Microgrants program

Second year of microgrants program. If funded, funded by all three (each \$10,000). Open to everyone – TS, fixed term, academic specialists. Intended to help expand program, reinvigorate program. Help to talk to program director, visiting scientists to come or go to another lab, attend conference regarding pedagogies. Microproposals- 1 page with what you need (cap is \$3,000)- send microreport. Competitive- R. Grumet and Associate Deans.

**\*CAC should let faculty know about microgrant opportunities that are available.**

f) Need for May meeting

g) Other Business

**\*CAC needs to send their new representatives names to S. Lang prior to the end of the semester.**

## **V. Adjournment**

K. Scribner adjourned the meeting at 5:10.

Minutes submitted by: L. Bix